



भारत सरकार / Government of India

कौशल विकास और उद्यमिता मंत्रालय / Ministry of Skill Development & Entrepreneurship

प्रशिक्षण महानिदेशालय / Directorate General of Training

क्षेत्रीय कौशल विकास एवं उद्यमिता निदेशालय / Regional Directorate of Skill Development & Entrepreneurship



National Skill Training Institute (Women)

Anandnagar, Agartala

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Notice for Empanelment for Guest Faculties in Various Trades

Last date to apply is 31-07-2026.

[Registration Link for Registration for Guest Faculty](#)

Applications are invited for empanelment of Trainers/ Guest Faculties in following CTS, CITS trades as per detail given below –

Scheme	Trade and Instructor's Qualification	No of faculties required at a time	Engagement may be for a period in a day
CTS	Cosmetology (NSQF (3.5))	1 no	Min 1 hr, max 7 hr
	B.Voc/Degree in Cosmetology/ Hair & Skin Care/ Beautician Courses from recognized Board / University with one year of teaching or industry experience in Cosmetology/ Hair & Skin Care/ Beautician field. OR Diploma (Minimum 2 years) in Cosmetology/ Hair & Skin Care/ Beautician courses from recognized board of education with two years of teaching or industry experience in Cosmetology/ Hair & Skin Care/ Beautician field. OR NTC/NAC passed in the trade of Cosmetology/ Hair & Skin Care/ Beautician with three years of teaching or industry experience in Cosmetology/ Hair & Skin Care/ Beautician field.		
	Dress Making (NSQF – 2.5)	1 no	Min 1 hr, max 7 hr
	B.Voc./Degree in Fashion & apparel Technology from UGC recognized university with one-year experience in the relevant field. OR Diploma (Minimum 2 years) in Dress Making /Garment fabricating technology / costume designing from recognized board of education or relevant Advanced Diploma (Vocational) from DGT of education with two-year experience in the relevant field. OR NTC/ NAC passed in Dress Making with three-year experience in the relevant field.		
CITS	Secretarial Practice (English) (NSQF – 3.5)	1 no	Min 1 hr, max 7 hr
	B.Voc/ Degree in Commerce/ Arts (with Short-hand & typing) from UGC recognized university with one year of teaching or industry experience in the Office Administration & Management field. OR Diploma (Minimum 2 years) in Commercial Practice from recognized board of education or Advanced Diploma (Vocational) from DGT with two years of teaching or industry experience in the Office Administration & Management field. OR NTC/NAC passed in "Secretarial Practice (English)" trade with three years of teaching or industry experience in the Secretarial practice (English) field.		
CITS	Office Management (NSQF – 4)	1 no	Min 1 hr, max 7 hr
	B.Voc/ Degree in office management /Secretarial Practice / Modern Office Management from AICTE/ UGC recognized University with two years experience in relevant field. OR		

	Diploma (Minimum 2 Years) in Secretarial Practice / Modern Office Management from recognized University /Board with five years experience in relevant field. OR Ex-serviceman from Indian Armed Forces with 15 years of service 3. GENERAL INFORMATION 7 OFFICE MANAGEMENT (CITS) in related field as per equivalency through DGR. Candidate should have undergone methods of Instruction of course or minimum 02 years of experience in technical training institute of Indian Armed Forces. OR NTC/NAC passed in Stenographer Secretarial Assistant (English), Secretarial Practice (English)trade with sevenyears experience in the relevant field. Essential Qualification: National Craft Instructor Certificate (NCIC) in office management, in any of the variants under DGT.		
	Computer Software Application (NSQF – 4)	1 no	Min 1 hr, max 7 hr
	B.Voc/ Degree in Computer Science/Information Technology or Post Graduate (Computer Science/ Computer Application/ Information Technology) or NIELIT "B" or equivalent from AICTE/ UGC recognized university / board with 2 years experience in relevant field. 3. GENERAL INFORMATION 7 COMPUTER SOFTWARE APPLICATION (CITS) OR 03 year Diploma in Computer Science/ Information Technology or PGDCA from recognized university/ board with 5 years experience in relevant field. OR Ex-serviceman from Indian Armed Forces with 15 years of service in related field as per equivalency through DGR. Candidate should have undergone methods of Instruction of course or minimum 02 years of experience in technical training institute of Indian Armed Forces. OR NTC/ NAC passed in COPA trade with seven years experience in relevant field.		
	Training Methodology	1 no	Min 1 hr, max 7 hr
	B.Voc/ Degree in any discipline from AICTE/ UGC recognized College/ university with two years experience in training/ teaching field. OR Diploma in any discipline from recognized board / University with five years experience in training/teaching field. OR NTC/ NAC passed in any trade with seven years experience in training/ teaching field. Essential Qualification: National Craft Instructor Certificate (NCIC) in any of the variants under DGT / B.Ed /ToT from NITTTR or equivalent.		

Remuneration – Rs 200, Rs 250 per hour for CTS, CITS trade respectively. Max ceiling per month is Rs. 30,000/-.

The candidates have to undergo a written Test of MCQ type, Practical Test, Interview for empanelment process. From this empanelment, candidates can be called to impart training as per requirement of the institute.